



NOTICE OF MEETING

Overview and Scrutiny Commission

Thursday 19 March 2009, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: OVERVIEW AND SCRUTINY COMMISSION

Councillor Edger (Chairman), Councillor McLean (Vice-Chairman), Councillors Mrs Birch, Brunel-Walker, Burrows, Finnie, Leake, Mrs Shillcock, Thompson, Virgo, Ms Whitbread and Worrall

Church Representative Members (Voting in respect of Education matters only)

Mr G S Anderson and Mr M G Gibbons

Parent Governor Representative Members (Voting in respect of Education matters only)

Dr P Joseph-Franks and Mr I Sharland

cc: Substitute Members of the Commission

Councillors Baily, Mrs Beadsley, Beadsley, Browne, Dudley, Mrs Pile and Wade

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

Contact: Priya Patel
Telephone: (01344) 352281
Email: priya.patel@bracknell-forest.gov.uk
Published: 10 March 2009

**Overview and Scrutiny Commission
Thursday 19 March 2009, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House,
Bracknell**

AGENDA

Page No

1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS

To receive apologies for absence and to note the attendance of any substitute members.

2. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 22 January 2009.

1 - 6

3. DECLARATIONS OF INTEREST AND PARTY WHIP

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

HOLDING THE EXECUTIVE TO ACCOUNT

4. EXECUTIVE RESPONSE TO THE REVIEW OF THE IMPLICATIONS OF ENGLISH AS AN ADDITIONAL LANGUAGE IN BRACKNELL FOREST SCHOOLS

To consider the response by the Executive Member to the Overview and Scrutiny report on the Review of the implications of English as an additional language in Bracknell Forest Schools.

7 - 12

5. EXECUTIVE FORWARD PLAN

Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.

13 - 18

PERFORMANCE MONITORING

6. PERFORMANCE MONITORING REPORTS (PMR)

To consider the Performance Monitoring Reports for quarter three (October to December) of the 2008/09 financial year for:

19 - 84

- The Chief Executive's Office
- The Corporate Services Department

PMRs will be circulated separately to members later this week, please bring these along to the meeting with you, the PMRs can also be viewed on the online version of this agenda.

7. **LOCAL AREA AGREEMENT PERFORMANCE PROGRESS REPORT**
 To consider the performance progress report for the Local Area Agreement for quarter three (October to December) of the 2008/09 financial year. 85 - 202
8. **CORPORATE PERFORMANCE OVERVIEW REPORT**
 To consider the Chief Executive's Corporate Performance Overview Report for quarter three (October to December) of the 2008/09 financial year. 203 - 208
- Note: The Annex to this report largely repeats the annex in the report at item 7, so is excluded from the papers. The full version of the report is available on the Council's website and on request.
9. **RISK MANAGEMENT UPDATE**
 To receive an update on the Council's strategic risk management from the Head of Audit and Risk Management. 209 - 250

OVERVIEW AND POLICY DEVELOPMENT

10. **OVERVIEW AND SCRUTINY QUARTERLY PROGRESS REPORT**
 To note the quarterly progress report of the Assistant Chief Executive and endorse the indicative work programme for 2009/10. 251 - 266
11. **ANNUAL REPORT OF OVERVIEW AND SCRUTINY**
 To adopt the annual report of Overview and Scrutiny for 2008/09, including the indicative work programme for 2009/10, for presentation to Council. 267 - 308
- To delegate to the Chairman of the Overview and Scrutiny Commission, any changes to the report arising from any observations from the Corporate Management Team and the Council's Executive.
12. **UPDATES FROM PANEL CHAIRMEN**
 To receive verbal updates from Overview and Scrutiny Panel Chairmen and the Vice-Chairman of the Joint East Berkshire Health Overview and Scrutiny Committee.